

Your Wedding Countdown by Shangri-La

6-12 months before

- Both parties' parents to meet and discuss on wedding date and details of the wedding
- Gather wedding information for planning and budgeting
- Prepare guest invitation list and forecast attendance
- Select and book venue for wedding ceremony and banquet
- Initial stage of planning on wedding decoration and theme
- Select bridal photography studio and bridal gown
- Car rental services
- Begin regular facial and hair treatments
- Plan for purchasing and / or decorate new residence

4 months before

- Understand the local culture and custom in weddings
- Purchase wedding rings and jewelries
- Plan in advance for finance management and family planning
- Purchase furniture and home appliances for new home
- Try-on wedding dresses to make necessary alterations
- Wedding photography
- Invite the candidates for Chief Wedding Ceremony Witness, Maid of Honor, Best Man, Bridesmaids, Groomsmen and Flower Girl and Ring bearer
- Select Wedding Cookies
- Prenuptial Medical Checkup
- Plan for honeymoon
- Fix appointment with hair stylist to choose the hair styles for wedding day
- Spa treatment for the bride

【Treat yourself at Spa of Shangri-La's Far Eastern Plaza Hotel, Tainan. Offer the personalization features by our professional therapist, with an extra 20% off on Purifying Facial Treatment, Moisturizing Facial Treatment, Polish and Purifying Back Treatment and Milk-Honey Firming Body Wrap for all “bride-to-be”】

- Fitness plan

Your Wedding Countdown by Shangri-La

2 months before

- Confirm bridal hair style and make-up
- Order wedding invitation cards
- Complete wedding photography
- Confirm the Chief Wedding Ceremony Witness, Maid of Honor, Best Man, Bridesmaids, Groomsmen and Flower Girl and Ring bearer
- Confirm bridal gown and suits, choose gowns for mothers and suits for fathers
- Set-up a preliminary list of task force for the wedding day (i.e.: chauffeur, asset management, wedding gift money registry, reception, photographer, etc) and delegate the different tasks to people
- Confirm reception and sign-in desk team with a recommended group of 6 to 8 people, who have to be able to recognize either the bride or the groom's family and friends
- Plan wedding coordinator's duties and responsibilities on the wedding day
- Detailed planning of wedding programme

6 weeks before

- Apply for marriage leave
- Bridal gowns and suits trial
- Confirm honeymoon destination and itinerary
- Reserve for make-up artist and wedding secretary for bride
- Select wedding emcee, wedding music band and wedding planner

4 weeks before

- Confirm wedding details
- Send out invitation cards
- Confirm helpers name list and duty roster
- Confirm wedding emcee, wedding music band, wedding planner and giveaway for guests
- Purchase all the related items for the traditional wedding ceremonial rituals
- Ensure all daily necessities for new home are in order
- Purchase honeymoon necessity
- Choose menu for food tasting

【To ensure the quality of our wedding banquet menus, our Chef will adjust the menu based on feedback receiving from the couple and family members.】

- Groom to make appointment for facial treatment

【Please consider the special treatment for groom at Spa of Shangri-La's Far Eastern Plaza Hotel, Tainan: Purifying Facial Treatment】

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2 weeks before

- Set-up seating and table arrangements
- Collect necessary items, such as wedding certificate, rings and personal name stamps
- Confirm wedding details, hairstylist, makeup artist and photographer
- One more appointment for facial treatment
- Visit the hair salon

1 week before

- Confirm guest list
- Confirm final wedding details
- Final confirmation of set-up time, guest list, wedding procedure, lighting and sound system and etc
- Confirm the schedule on wedding rundown with all helpers
- Go for manicure, pedicure & beauty treatment
- Paste “Xi” (Chinese character for auspicious) paper cut-outs in your residence
- Make all the final purchases for the traditional wedding ceremony

1 day before

- Confirm appointment with makeup artist & hairstylist
- Prepare cash for dowry & Hong Bao
- Confirm all the accessories, silk stockings, shoes and etc
- Send all beverages and goodies to hotel for wedding reception
- Prepare ID card if checking in to the hotel
- Wedding planning company to do set up
- Wedding rehearsal
- Ensure sufficient rest and avoid drinking too much water before bed
- Go for a massage

【The professional spa therapists at Shangri-La's Far Eastern Plaza Hotel, Tainan will choose the right essence oil especially for you; their skillful massage technique will make you feel extremely relax and comfortable.】

Day of the Wedding

- Have a hearty breakfast
- Invite good friends to bride's home to pick up the bride
- Dress up
- Ensure someone assist to look after the valuables
- Hotel to prepare snacks in bridal room for couple
- Maintain the high spirit and enjoy the once in a lifetime experience

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Kind Reminders from Wedding Specialist:

- ❖ Bridal couple to pay attention to their health and diet:
 - ✓ Avoid spicy food and strong taste food
 - ✓ Light and nutritious food are highly recommended
 - ✓ Try not to have strenuous exercise, keep a relaxed mind which will relieve all stress and pressure
- ❖ Recommend the bride to wear a medium height shoes instead of an extreme high heels as the bride will be standing for all day long. (Suggest white, silver, gold or light color for easy matching)
- ❖ Suggest the groom to have two suits, formal attire and regular suit. (Or have one traditional costume based on nationality)
- ❖ Standby empty Hong Bao at reception table for guests
- ❖ Massage your eyes before going to bed to avoid the dark circle
- ❖ Drinking some Jasmine tea will help to relax