

WEDDING COUNTDOWN

6 to 12 months before:

- Finalise the wedding date
- Plan & budget suitably
- Decide pre and post wedding events
- Decide the number of guests for each event
- Confirm the Event Management Company/Wedding Planner and visit the Hotel
- Decide on the venue
- Create and consolidate a guest list from both the bride's and groom's side
- Schedule a meeting with the Hotel Wedding Planner
- Reconfirm the total number of rooms required and pre-book
- Plan an initial stage for the wedding decor and theme
- Book the pre-wedding photo shoot and wedding photographer.
- Finalise designs for attire and jewellery
- Consult a Beautician / Salon and plan treatments for the bride and groom
- Reserve your marriage officiant
- Book the marriage registrar
- Reserve wedding entertainers/musicians/DJ
- Choose a honeymoon destination
- Order and renew your passport, or apply for a visa for the honeymoon
- Apply for marriage leave

WEDDING COUNTDOWN

4 to 6 months before:

- Confirm the bridal hair and make-up artist
- Create an online invite to send a 'block the date' invitation
- Finalise guest list and obtain invitation mail addresses
- Order physical copies of wedding invites; include a map of the wedding venue
- Finalise Honeymoon itinerary with Agent

2 to 4 months before:

- Complete pre-wedding photoshoot
- Finalise the bridal gown and suits, select the wedding outfits for the parents of the bride and the groom
- Prepare a list of wedding helpers (ushers, gift attendant, food and beverage coordinator) and assign them the responsibilities
- Plan activities for out-of-town guests both before and after the wedding
- Confirm a Master-of-Ceremony
- Detailed planning of the wedding day
- Menu finalisation with the hotel and first food tasting with chefs
- Finalise Baraat arrivals and Phera venue with hotel
- Finalise the wedding cake
- Distribute and email the wedding invites to outstation guests
- Plan bachelor/bachelorette party
- Buy tickets and plan transportation for outstation guests
- Finalise return gifts for families

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6 to 8 weeks before:

- Distribute and email the wedding invites
- Purchase bridal accessories, shoes and jewellery
- Order wedding dress for groom, followed by fitting sessions
- Reserve a bridal car and allot a dedicated parking space and complete the car decor plan
- Reserve Limousine for the groom to arrive at the wedding
- Coordinate bridal gowns and suits' fittings
- Hair and makeup trial for the bride

2 to 6 weeks before:

- RSVP – reconfirm with guest and intimate to the hotel number of guests and room requirements
- Confirm wedding ceremony details and what has to be provided to the wedding officiate
- Reconfirm the detailed timeline of the wedding and provide it to the people providing the respective services for the wedding
- Provide the photographer with a list of memorable photos to be taken during the functions
- Purchase party favours and gifts for helpers
- Provide the DJ with a song list that you would like to be played at the events
- Make sure you procure all the required licenses for the event
- Prepare a wedding site road guide
- During the second food tasting, our chef can adjust the menu based on feedback from the couple and family members. Confirm any beverage requirement

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- Groom/ Bride to make an appointment for facial treatment and hair spa
- Create a WhatsApp group with invitees for regular updates, location sharing, venue maps and more
- Finalise choreographer for Sangeet functions (wherever applicable) and discuss the list of performances and participants

1 week before:

- Arrange final dress fittings to make sure that the outfit is perfect
- Review wedding timeline
- Provide a final count of guests to the wedding planner
- Confirm honeymoon accommodation and arrangement for your honeymoon
- The bride and groom to familiarize each other with their respective guest lists
- Communicate last-minute changes to the service providers
- Meet the Hotel Wedding Planner and run past the entire flow of the event

1 day before:

- Review checklist and list down all the items to be brought for the wedding
- Confirm appointment with makeup artist & hairstylist
- Send all beverages and goodies to the hotel for the wedding reception
- Prepare an ID card while checking into the hotel

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- Wedding planning company to do set up and a wedding rehearsal
- Bridal spa package at CHI, The Spa
- Place wedding site road guide boards at strategic junctions
- Place in-room goodie hampers for the guests

The Wedding Day:

- Have a hearty breakfast
- At the Hotel, connect with the wedding planner to get an update on the set-up, decorations, etc.
- Ensure someone trustworthy looks after the valuables
- Relax and enjoy your wedding day